

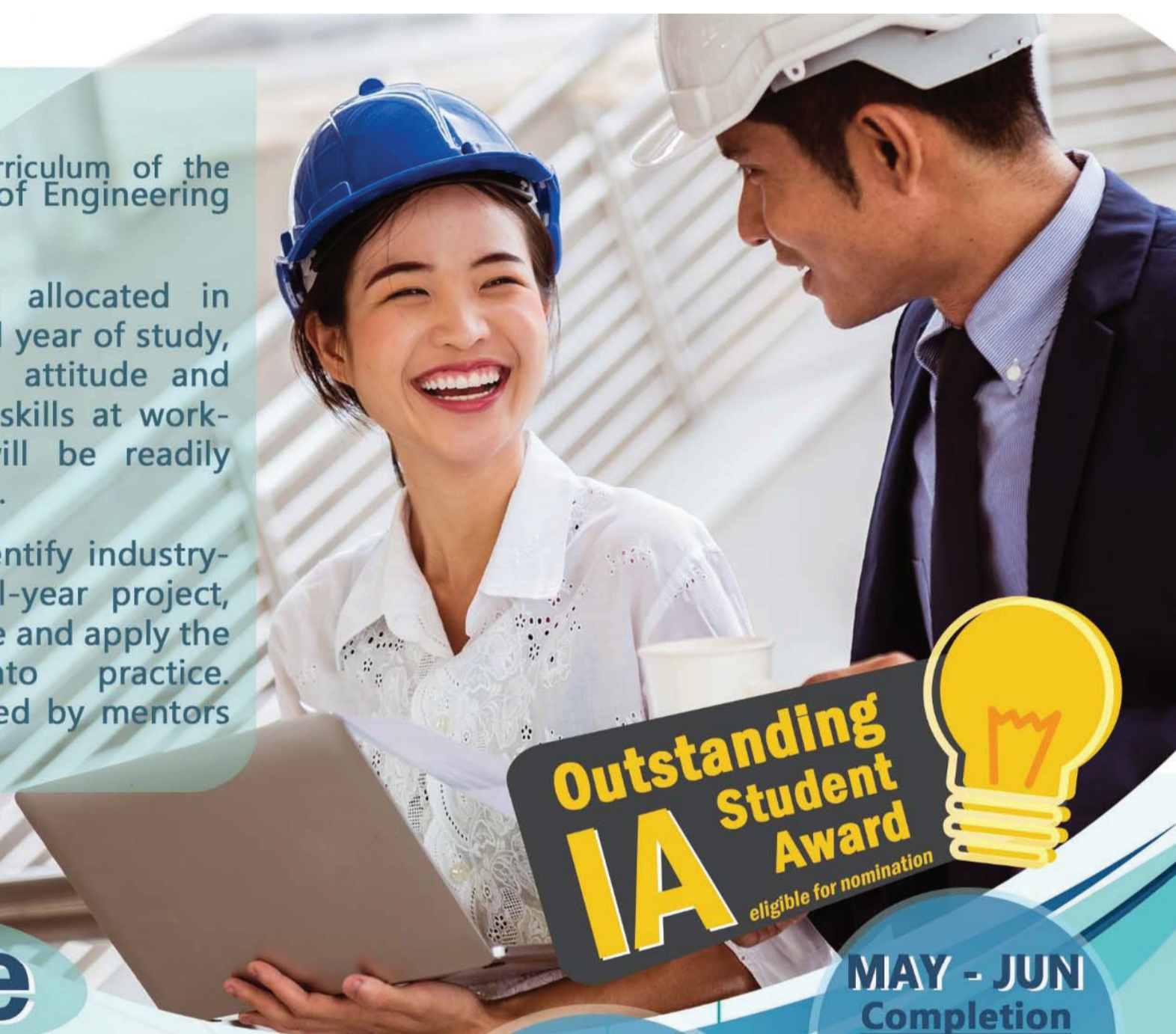
Industrial Attachment & Final Year Project

IA-FYP

IA-FYP is part of the curriculum of the Higher Diploma programme of Engineering Discipline of VTC.

Full-time students will be allocated in industry to work at their final year of study, to develop proper working attitude and acquire necessary technical skills at workplace, so that students will be readily employable upon graduation.

Students are required to identify industry-related topic for their final-year project, which allow them to integrate and apply the academic knowledge into practice. The project will be supervised by mentors from both industry and IVE.



Timeline

JAN - APR IA-FYP Phase I

- Students commence IA-FYP
- Students engage full-time at work for 4 days a week (max.)*
- Phase I - IA shall not be shorter than 100 hrs

JAN - APR IA-FYP Phase II

- Phase II - FYP shall finish before end of Semester*
- Students develop projects base on industrial experience

MAY - JUN Completion

- Students' graduation
- Eligible for long-term employment

SEP - DEC Recruitment

- Company enrolment
- Engineering Discipline provides job-matching
- Companies conduct interviews
- Offers made to suitable students

** subjected to individual's study timetable*

Your Participation

Evaluate Students performance

Establish partnership

Identify Future employees

Support Short-term manpower

Nurture Future Elites



IA-FYP Information for Participating Organizations

1. Statement of Understanding

In order to foster a collaborative understanding among the industry partner, student and IVE, a tripartite agreement in the form of Statement of Understanding will be signed among the three participating parties.

2. Statutory Minimum Wage

Statutory minimum wage does not apply to students taking IA-FYP, which is a mandatory component of the Higher Diploma programmes. IVE shall prepare a “Confirmation of ‘student- internship’ status under the Minimum Wage Ordinance (Cap 608)” for each student undertaking IA-FYP.

3. Insurance Coverage

VTC has in place a Group Personal Accident Insurance (GPA) policy covering students; and a Personal Liability Insurance policy covering legal liabilities for property damages to third party while students are participating in IA-FYP (The period ranges from 3 weeks up to 3.5 months). For further information on the insurance provided by VTC, please contact IVE Engineering.

4. Roles of Participating Organisations

We recommend the participating organisations to:

- provide students with a safe and supportive working environment
- offer students with a project or tasks such as research, production, administration; and day-to-day operation with learning opportunities
- assign an industry mentor to supervise the students during their job attachment period and evaluate their performance
- keep in contact with IVE supervisor whenever necessary to facilitate the assessment of the students' performance
- provide feedback to us on the arrangement

5. Evaluation of Students Performance

We welcome companies to provide guidance for the students engaging in IA-FYP. To improve the IA-FYP Scheme in the future, evaluation form will be supplemented approaching the end of the scheme to review students' performance and provide suggestions to the scheme. Further details will be provided by the respective IVE Supervisors.

For more information:

